**South England Forest District**

The Queen’s House, Lyndhurst
Hampshire, SO43 7NH

Tel 0300 067 4600

**forestryengland.uk**

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Duke of Edinburgh’s Award Notification Form

Please complete this form if you are carrying out DofE activities or events on the New Forest and return to dofe.newforest@forestryengland.uk.

**Contact details**

Name of Group/Organisation:

Email contact:

Tel:

**Activity details**

Date(s) of your visit:

## Total number of participants:

Total number of leaders:

## Number of vehicles:

Pick up point:

*Please provide car park name or gird reference*

Drop off point:

*Please provide car park name or gird reference* Camping location(s):

## Tick that you have checked the ‘*DofE suggested tracks’’* mapand that you are happy that your chosen walk routes follow the suggested routes.

## Tick that you have checked the website *(*[*https://www.forestryengland.uk/new-forest-car-park-and-cycle-route-closures*](https://www.forestryengland.uk/new-forest-car-park-and-cycle-route-closures)*)* and your dates do not coincide with any car park or route closures.

## Please complete and return the form to dofe.newforest@forestryengland.uk, 6 weeks in advance of your visit.

**Do I need to apply for a permission?**

If your activity dates coincide with any closures, or if your routes fall outside of the suggested tracks, or you wish to erect any infrastructure, such as a gazebo, banners and flags, then please complete our permission application form as you may require a permission <https://www.forestryengland.uk/new-forest-planning-event-or-activity>.

**Privacy information - how we use your personal information**

The personal information that you provide on this form is used by Forestry England to manage your activity notification. The information will only be used to ensure you are notified of activities happening in the New Forest which may impact upon your event, and will be done to ensure public safety on Forestry England land. We will not disclose your personal information to any third parties outside of Forestry England except to help prevent fraud or if required to do so by law.

Forestry England is registered as a data controller under the Data Protection Act 1998 (Registration No: Z6542658). Your personal information will be held securely in the UK and will be held for 5 years.

You have a number of rights in respect of your personal data, including the right to access your personal data by contacting us. Forestry England’s privacy policy and contact details of our Data Protection Officer can be found here <https://www.forestry.gov.uk/forestry/infd-52ybs4> =

You may also lodge a complaint with the supervisory authority which is the Information Commissioner’s Office: <https://ico.org.uk/>