
Volunteer Role Description

Special Events Volunteer - Overview

Westonbirt has several signature events throughout the year including but not limited to the Forest Live summer concerts, Westonbirt 10K run and Christmas at Westonbirt. The volunteer special events role supports delivery of these events helping visitors to enjoy their time here even more.

When

Events take place throughout the calendar year, mostly at weekends and often evenings. The sessions are usually between 3-6 hours dependent on the event. Regular events are scheduled over certain weekends during May, June, September and October, and over four weekends preceding Christmas. There are likely to be ad-hoc events at other times.

- Forest Live is normally in June and runs for 4-6 nights on a Thursday, Friday, Saturday and Sunday.
- Christmas at Westonbirt runs on scheduled evenings from late November till mid-December and includes weekends.

What's Involved

Typical tasks could include the following but will be event dependant:

- Welcoming visitors, answering queries and giving appropriate information/directions regarding the event.
- Marshalling/stewarding at a variety of locations including event car parks
- Walk the event site advising staff of any problems/cause for concern.
- Promote Westonbirt, distribute maps and leaflets.

We'd like you to be...

- Reliable, enthusiastic and have confidence in speaking to and engaging with visitors, with a keen willingness to become part of a team.
- A people-person with a warm welcoming style who can communicate with all kinds of visitors
- Enjoy working outdoors and be prepared for all weather
- Able to commit to at least 2 Forest Live shifts and 2 Christmas at westonbirt shifts per annum.

Please note that large parts of all events are spent outdoors, often away from the main site facilities. The role involves walking around the arboretum in ALL weather conditions. Christmas at Westonbirt and Forest Live are evening events. Sturdy boots/shoes are needed.

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We will...

- Provide new starter training and ongoing support, help and guidance.
- Each event will have its own specific briefing/training session dependent on the tasks required.
- Provide a work schedule for the event
- Ensure you receive full support from Forestry England staff and the event medical team. You will not need to be able to attempt first aid.
- Provide volunteer space for breaks, welfare, signing in/out (including picking up radios etc)
- Provide all equipment with instruction, and personal protective equipment where needed.
- Give you an on-site radio for communication.
- Ensure you are always working in pairs.
- Pay a contribution to the cost of volunteering travel.
- Provide pool waterproofs / fleeces in inclement weather
- Provide volunteer uniform and name badge.